

SharePoint Business Analyst / Administrator

Next Tier Concepts, Inc., is actively looking for a SharePoint Business Analyst / Administrator to assist in the set up and maintenance of several existing portals on three different networks. The ideal candidate will assist in supporting and designing team sites built on SharePoint (MOSS) 2007, will deploy custom developed and third-party SharePoint solution packages and will consult customers on how to move their current business practices to a portal environment.

Required Skills

- 5+ years in progressively challenging technical roles developing and deploying applications
Demonstrated experience in analyzing, designing, and delivering Web-based applications
- Strong design skills and the ability to gather and create client requirements
- Solid understanding of Microsoft technologies such as MOSS 2007, Office System, InfoPath, Excel Services and Web services
- Implementation and Integration of SharePoint Document Management functions with the ability to take SharePoint beyond "out of the box" to provide enhanced executive dashboards, data exploration and operating reports.

Experience

- Supporting and Develop sites built on SharePoint (MOSS) 2007
- Deploying custom developed and third-party SharePoint solution packages
- Understanding of developing custom Web Parts and integrating enterprise content with SharePoint to including content indexing, personalization, restricting access to content
- Configuring SharePoint services and settings
- Documenting SharePoint configuration and architecture
- Integrating both custom developed and third-party SharePoint solution packages
- Bachelor's degree in business, computer sciences or engineering-related discipline
- Excellent communication skills, both oral and written
- Can comfortably work with all levels in the organization
- Can communicate effectively with team and end users

Requirements

Citizenship	US Citizen
Security Clearance	Secret - DoD or IC Clearance (TS+ highly desired)
Job Location	Vienna, VA
Duration	Full Time
Start Date	Immediately
Travel	No

How to Apply

Email your resume (including references and salary requirements) in MS Word or Adobe Acrobat format to jobs@ntconcepts.com. Please mention Job Code **MBJIEDDO001** in your cover letter.

About Us

NT Concepts is a professional services company specializing in geospatial solutions, e-Learning, and information technology. We offer a great employee benefits package (including 401K) and a fun, flexible working environment. NT Concepts is a Microsoft® Certified Partner, a Google Enterprise Partner, and equal opportunity employer. For more information, visit us at www.ntconcepts.com.

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